

GENERIC RISK ASSESSMENT

Subject

Working with young people

Assessment No. RA 009

Date. 1st August 2010

RISK RATING (R) (See explanation at right)			Highly Unlikely	Unlikely	Likely
			L = 1	L = 2	L = 3
HAZARD	SLIGHTLY HARMFUL	1	Tolerable	Tolerable	Moderate
SEVERITY (S)	HARMFUL	2	Tolerable	Moderate	High
	EXTREMELY HARMFUL	3	Moderate	High	High

TOLERABLE RISK	1–2	Trivial / tolerable risk. No immediate action required. Proceed with care.
MODERATE RISK	3–4	Moderate risk. Hazard to be under continual review to reduce risk to a more tolerable level.
HIGH RISK 6–9		Substantial /intolerable risk. Task must not be under- taken until the risk has been reduced. Immediate action must be taken to eliminate the risk or substantially reduce the risk. If it is not possible to reduce the risk, operation has to be prohibited.

LIKELIHOOD X SEVERITY = RISK RATING (I.E. 3 X 2 = 6 = HIGH)

ASSESSOR(S)	SIGNATURE:	DATE ASSESSED:	1.8.2010	REVIEWED BY:	SIGNATURE:	CHAIRMAN'S SIGNATURE:
Andy Hall Liam Creaven		LATEST REVIEW:	12.01.25	Vicky Williams Kerry Rees	<i>V Williams</i>	
		REVISION:	1			

TASK	HAZARD	PERSONS AFFECTED	RISK			CONTROL MEASURES	RESIDUAL RISK		
			L	S	R		L	S	R
Volunteers/staff supervising and working in close proximity to young people.	Abuse, "Grooming", physical assault, bullying, E-safety	All participants	2	3	6	Interview with Child Protection Officer. DBS screening. References from two individuals. Induction training. Written procedures adhered to. Monitor interactions Any "gut" feelings to be reported Challenge Wales personnel to read and understand Section 5 of the Marine Operations Manual "Safeguarding Children and Vulnerable Adults Procedure"	1	3	3
Peers /non volunteers in close proximity to young people	Abuse, bullying E-safety	All participants	2	3	6	Have male and female Challenge Wales personnel where possible Keep accommodation separate as male /female / other on residential voyages. Being aware of group interactions. Any "gut" feelings to be reported. No members of the public to come on the boat unescorted.	1	3	3
Suitability for being on a voyage	Unable to cope on a boat (mentally or physically)	All participants	2	3	6	Group leaders or responsible adults invited for a day sail to understand environment. Visit to boat by group (on pontoon) or individuals and mobility assessed. Questions or feedback answered by office team in a prompt way. Organisation to have access to vessel for own risk assessment purposes (subject to vessel availability and location). Pre-visit by Youth Development Officer (for groups). Additional Medical Form to be completed if required. Challenge Wales team to refuse individuals onto a trip if sufficient information isn't received or is advised too late.	1	3	3

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RA 009	Working with young people	1	Immediate

TASK	HAZARD	PERSONS AFFECTED	RISK			CONTROL MEASURES	RESIDUAL RISK		
			L	S	R		L	S	R

						Organising group or parent/guardian should undertake their own risk assessment to see if individual(s) is suitable for voyage as they know the young person best. Buddy may be required for individual.			
Sail Training Activities	Injury, Man Over Board, Fire, Sailing, Slips trips & falls	All participants	2	3	6	Risk Management Policy reviewed annually. Following guidance from the Department of Education & Skills and Adventure Activities Licensing Authority Risk Assessments should not be sent out. Individual risk assessments are available to view in office or on board relating, for example, to weather, man overboard, sail handling, winch handling, catering and boarding the yacht etc. In line with Challenge Wales procedures, risk assessments and policies strictly adhered to. Instructions are given clearly to individuals participating in the activity before activity takes place. Participants are given induction and familiarisation tour and made aware of risks and hazards. Instructions are repeated where necessary. Safety briefings are in place for each trip before vessel departs pontoon with all participants and crew present. No smoking is allowed on the vessels Challenge Wales personnel are trained in how to handle equipment safely. Enhanced level of attention/supervision given by Challenge Wales personnel. Verbal loud warnings may be given at any time.	1	3	3

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			L	S	R		L	S	R

						Life Jacket policy to be observed Good teamwork. Behavior Policy agreed by all participants			
Playing of games and other social activities on board.	Personal injury. Slips, trips, and falls. Property damage.	All	2	2	4	Close monitoring of activities. Pre-briefing	1	2	2
Shore leave and shoreside activities.	Personal injury, getting lost, abduction, getting drunk, drowning, theft.	All	2	3	6	Assessment of location to identify any specific hazards or issues. Briefing by Skipper and staff member. Curfew time allocated by Skipper. Minimum group size, usually 3, to be maintained. At least 1 member of the individual groups to have contact details of Skipper and boat. No activities to be undertaken close to quayside. Respect for local customs and culture. Consumption of alcohol restricted to that of the Drugs and Alcohol Policy. Awareness of pick pockets and other theft.	1	3	3

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