



Operations Notice No 10

Volunteer Competency Log

(To be read in conjunction with Operations Notice No 8)

Upon reviewing the way in which the charity records the competency of its volunteer crew, it has been decided that the following will now apply:

Each volunteer crew member will be issued with a Challenge Wales Competency Log which will be used to record your progress on board Challenge Wales during day sails, residential voyages and crew training days. A paper copy of the record will be issued initially until the volunteer's page of the website is operational.

Once our new website is up and running, volunteers will be able to access their competency log online in order to view their progress and prepare for the next task accordingly. As each task is completed, the Skipper will be able to sign off your competency log and it will be recorded on the volunteer's page for your reference. It is envisaged that the paper Competency Log will be phased out when the online system is up and running. Once you have completed all tasks from the Competent Crew side, you will be considered a competent member of the Challenge Wales crew. If you have also fulfilled the RYA criteria of a 4 night, 5 day residential, you will be able to claim your RYA Competent Crew certificate from the charity free of charge.

After completing the first stage, the volunteer will be able to progress to the reverse side of the Competency Log which is for Watch leader position. Again, each competency will be signed off by the Skipper and once complete, the volunteer can claim their RYA Watch Leader certificate from the charity free of charge. You will then be considered for Watch Leader position on board when deciding upon crew.

Note that this scheme will apply to all volunteers even if you have already obtained a higher level of qualifications within the RYA training program. If you do hold a higher level of RYA training then a large proportion of the tasks involved should be readily signed off by the Skipper without difficulty. The purpose of this program is to ensure that you acquire the additional skills and familiarity of Challenge Wales specifically required to help the charity deliver sail training to young people in a safe environment and with confidence.

Andy Hall _____

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Marine Operations

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